

Committee and Role Descriptions & Responsibilities

Committees and Roles which have *** are pending final updates

Earthdog:

1. Develop and update procedures for sponsoring BTCA earthdog events.
2. Receive, evaluate, and approve applications for regional clubs or groups of members who want to hold an AKC earthdog event under the name of the BTCA. Process and forward to the AKC.
3. Distribute relevant rosettes and prizes to sponsoring organizations and receive extras back for storage.
 - a. Order rosettes and prizes.
 - b. Mail to sponsoring clubs and receive reports and extras returned.
 - c. Coordinate prizes for supported events.
4. Ensure that the group sends the correct fee to the BTCA to cover the cost of the rosettes and mailing.
5. Keep procedures for the BTCA working terrier title program current, which offers Working Certificates, Field Gameness Certificates, and Field Sporting Certificates.
 - a. The secretary receives applications, mails them for review, mails out approval/denial notice and certificate.
 - b. Maintain a qualified review committee according to the procedures. All members of the committee will be qualified hunters.
 - c. Notify the Borderline when a certificate is issued.
6. At the request of the Board, the committee is available to review any issues regarding earthdog events or working terriers which are necessary for the benefit of the BTCA.